

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, March 10, 2022 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:34 AM with the following in attendance: Mrs. Phipps, Mrs. Lowstetter, Mrs. Betz and Mr. Eppers. Mrs. Canty was away.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Arledge, Treasurer.

Adoption of Agenda

2022-25

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye; Mr. Eppers, aye.
Motion carried.

Approve Minutes of the February 10, 2022 Board Meeting

2022-26

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter that the Minutes of February 10, 2022, Regular Board Meeting be approved.

Vote: Mrs. Lowstetter, aye; Mrs. Betz, abstain; Mr. Eppers, aye; Mrs. Phipps, aye.
Motion carried 3-0-1.

Open Communication

None

Public Participation

Mr. Chad Hill was introduced.

Executive Session - Specified Employment Matter of a Public Employee

2022-27

Moved by Mr. Eppers, seconded by Mrs. Betz that the Board go into Executive Session at 9:39 AM to discuss a Specified Employment Matter of a Public Employee.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye.
Motion carried.

The Treasurer and Mr. Hill were excused from the meeting.

After a discussion of a Specified Employment Matter of a Public Employee, the Board returned to Regular Session at 9:54 AM.

The Treasurer and Mr. Hill returned to the meeting.

Approve Treasurer Employment Contract – Chad Hill

2022-28

Moved by Mr. Eppers, seconded by Mrs. Phipps that the Board approve the hiring of Chad Hill, as Treasurer of the Greene County ESC, effective August 1, 2022, per the negotiated contract.

Vote: Mr. Eppers, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye.
Motion carried.

Treasurer's Report

2022-29

The Treasurer presented the list of Bills paid for the month of February 2022 (summary below) for the Board's approval.

List of Bills Paid during February 2022

General Fund "001"	\$1,141,181.17
Local Grants "019"	\$127,698.24
Staff Development "020"	\$173.44
Agency Fund "027"	\$0.00
Student Activity "200"	\$0.00
State Grants "400"	\$55,110.61
Federal Grants "500"	\$32,723.70
Total	\$1,356,887.16

The Treasurer reviewed the monthly financial reports for the Board. He touched upon the "negative cash" status of the Mental Health related grants as of the end of February. He reviewed the FY22 estimated reconciliation amounts with the districts after the recent FY23 contract meetings. He discussed amounts to be refunded and to be billed and he discussed the plans for a couple of the districts to either pay more or pay less for the remainder of the year so that things come out closer. He also reviewed the Hunter Consulting Agreement for Group Enrollment for Workers Comp premium savings as a program of the SOEPC. He also touched upon the "Managed Internal Broadband Services" agreement with MVECA to be approved later in the Meeting.

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the Treasurers Report be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye; Mr. Eppers, aye.
Motion carried.

Superintendent's Report

The Superintendent reviewed her "update" with the Board, touching upon the additional \$1,291,931.00 that has been awarded for the next round of Extended Learning Funds, with it being a two year grant running through September 2024. She touched upon the expansion of the program to utilize the funds. Also reviewed was the \$100,000.00 Safety Grant that had been applied for. She reviewed the contract meetings with the Districts. Also discussed was her recommendation regarding the "Salary Increase" and the "Longevity/Retention Bonus" for next year. In a Legislative Update, she spoke of some proposed Preschool staffing rules that are currently being fought by all schools as the requirement would call for each classroom to have two teachers, almost doubling the cost. She spoke briefly about the Annual Report and reviewed the Business Advisory Council's Joint Statement.

Personnel Recommendations

2022-30

The Superintendent recommended the following Personnel Recommendations.

Classified Staff

Melissa Raisch, TCC PS Aide, REVISED, 7 hours a day, Step 16 Assoc. of Classroom Assistant Salary Schedule, 51 days + 2 holidays totaling 53 paid days, total pay \$7,069.03, Retro to February 22, 2022.

Kinsey Carpenter, INC 1:1 Aide, 7 hours a day, Step 9 Assoc. of Classroom Assistant Salary Schedule, 42.5 days + 2 holidays totaling 44.5 paid days, total pay \$5,445.02, pending BCI/FBI, and licensure.

Ronzo Rose, Clinical Records Backup, for Mental Health Services, at least 100 hours, at \$15.00 by timesheet.

Non-Teaching Professional Staff

Linda Richmond, ECMH Consultant, 8 hours a day up to 60 days, at \$42.18, Step 15, PhD by timesheet-2021-2022 school year. (OMHAS SST Fund/Grant)

Kelly Schumann, ECMH Consultant, 8 hours a day up to 22 days, at \$40.22, Step 15, Masters by timesheet-2021-2022 school year. (OMHAS SST Fund/Grant)

Cassie Kooser, Mental Health Therapist and Outreach Consultant, up to 7.5 hours a day to a maximum of 20 hours per week, thru July 29, 2022, at \$32.63 per hour, pending BCI/FBI. (CHRI Fund/Grant)

Certified Staff

Rebekah Hill, SLP, to cover a leave for 6 weeks, .25 day per week paid for after-hours work up to 2-day equivalent payable by timesheet.

Jessica Bledsoe, SLP to cover a leave for 6 weeks, up to 4 days payable by timesheet.

Elizabeth Ulrich (new SLP sub), to cover a leave for 6 weeks, up to 10 days payable by timesheet \$300/day, pending BCI/FBI.

Emma Jacky (new SLP sub), to cover a leave for 6 weeks, up to 10 days payable by timesheet \$283/day, pending BCI/FBI.

Kyle Raterman, Audiologist, up to 10 extra days, payable by timesheet, at his daily rate, for additional work to finish the 2021-2022 school year.

Retirement/Resignation

Kelli Preissler – Vision Intervention Specialist, retiring end of SY 2021-2022

Patty Gerrior – Speech-Language Pathologist, retiring end of SY 2021-2022

Kate Beach, Speech-Language Pathologist, resigning end of SY 2021-2022

Rebekah Hill, Speech-Language Pathologist, resigning end of SY 2021-2022

Leave of Absence

Amanda Arnold, leave starting on April 4, 2022 and ending May 26, 2022 for a total of 30 work days.

Substitute Staff

Anya Tassy – Substitute Aide pending BCI/FBI and ODE Licensure.

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Personnel Recommendations be approved.

Vote: Mrs. Lowstetter, aye; Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Phipps, aye.
Motion carried.

Approve FY23 District Service Contracts

2022-31

Fairborn City Schools \$2,500,000

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the Service Contracts be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye.
Motion carried.

Approve Contract with Loma Linda University

2022-32

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the contract with Loma Linda University for the purpose of working with SLP interns be approved.

Vote: Mr. Eppers, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye.
Motion carried.

Approve OMHAS ECMH SST Partner Agencies MOU's/Contracts for FY22

2022-33

Crossroads - SST Region 4	\$100,000.00
Bayshore - SST Region 2	\$101,118.00
Alta - SST Regions 5,8	\$173,695.00
Harbor - SST Regions 1,6,7	\$85,500.00
Hopewell Health - SST Regions 15, 16, 12	\$300,000.00
Child and Adolescent BH - SST Region 9	\$60,500.00
Mercy Health - SST Regions 1, 6, 7	\$43,118.00
(Mercy Health pending our legal review)	

Per the Treasurer, this total amount of \$863,931.00 is part of the agreed purpose and budget of the grant with OMHAS to push out an estimated \$900,000.00 to other Regional Mental Health Agencies. Once paid, the expenditures will be reimbursed from OMHAS via the next scheduled "Disbursement Request" made to OMHAS.

Moved by Mrs. Betz, seconded by Mrs. Phipps that the MOU's/Contracts with these Partner Agencies be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye; Mr. Eppers, aye.
Motion carried.

Approve Salary Increase for FY23

2022-34

At the recommendation of the Superintendent, it was moved by Mrs. Lowstetter, seconded by Mrs. Betz, that the Board approve a 2.5% increase on the Base of all current salary schedules and that staff move "one step", if warranted, on their respective salary schedules for the 2022-23 school year.

Vote: Mrs. Lowstetter, aye; Mrs. Betz, aye; Mr. Eppers, abstain; Mrs. Phipps, aye.
Motion carried 3-0-1.

Approve Longevity/Retention Bonus

2022-35

The Superintendent present the following t the Board.

RESOLUTION APPROVING LONGEVITY AND RETENTION BONUS

WHEREAS, the Greene County Educational Service Center Superintendent has recommended to the Greene County Educational Service Center Board of Education (hereafter the "ESC Board") that the ESC Board approve a longevity and retention bonus for certain employees; and

WHEREAS, the ESC Board has determined it is in the best interest of the ESC to approve the recommended payments.

NOW, THEREFORE, BE IT RESOLVED by the ESC Board, on the recommendation of the Superintendent, as follows:

Section 1. The ESC Board approves the following payments:

Four Hundred Dollar (\$400.00) to staff who have worked for the ESC Board for 10 years or more and return to GCESC 2022-2023 school year.

Two Hundred Dollars (\$200.00) to staff who have worked for the ESC Board for 5 to 9 years and return to GCESC 2022-2023 school year.

Staff who worked fewer than one hundred and forty (140) days but more than one hundred and twenty (120) days would get half of the amount. (Either \$200 or \$100 depending on years of service.)

Those who work fewer than one hundred and twenty (120) days are not eligible for the bonus.

Should staff fail to complete 2022-2023 school year in its entirety would have the amount received recouped from any accrued but unpaid wages.

Staff who are covered by grant-only funds are also not eligible for the bonus unless it can be covered by those grants.

These one-time bonuses will be paid in November or December 2022.

Section 2. It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Moved by Mrs. Betz and seconded by Mrs. Lowstetter that the above Resolution be adopted.

Vote: Mrs. Betz, aye; Mr. Eppers, abstain; Mrs. Phipps, aye; Mrs. Lowstetter, aye.
Motion carried 3-0-1.

Approve Managed Internal Broadband Services Agreement with MVECA

2022-36

The Treasurer requested the Board approve the following Agreement, informing the Board that a majority of this is "E-Rate Funded" through the State.

Four Year "Managed Internal Broadband Services" Agreement starting July 1, 2022 thru June 30, 2026 covering the Morgan Building and INC/Academy locations.

Costs for 24 Wireless Access Ports

Year 1	\$3,456.00
Year 2	\$3,456.00
Year 3	\$3,456.00
Year 4	\$3,456.00

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter that the following be approved.

Vote: Mr. Eppers, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye.
Motion carried.

Board Policies – Second Reading and Approval

2022-37

The Second Reading was held with a request for Approval on following (NEOLA) Board Policies.

- 0169.1 - Public Participation
- 1530 - OPES
- 1617 - Weapons
- 3217 - Weapons
- 4217 - Weapons
- 5516 - Student Hazing
- 5630-01 PBIS
- 6114 – Cost Principles
- 7300 – Disposition of Real Property
- 7450 – Property Inventory
- 8330 – Student Records – new -in packets
- 8740 - Bonding

Moved by Mrs. Betz and seconded by Mrs. Lowstetter that the above Board Policies be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye; Mr. Eppers, aye.
Motion carried.

Mental Health Policies – First Reading

The First Reading was recognized on the following Mental Health Policies.
All are “HIPAA/Privacy”.

- MH-043 Permitted Use and Disclosures of Protected Health Information “PHI”
- MH-044 Notice of Privacy Practices
- MH-045 Authorizations
- MH-046 Access to PHI
- MH-047 Accounting of Disclosures of PHI
- MH-048 Verification of Identity and Authorization of PHI
- MH-049 Notification of Breach of PHI
- MH-050 Mitigation and Sanctions
- MH-051 Complaints
- MH-052 Restrictions to Permitted Uses and Disclosure of PHI
- MH-053 Amendment of PHI
- MH-054 Opportunity to Agree or Object to Use/Disclosure of PHI
- MH-055 De-Identification of PHI
- MH-056 Personal Representative
- MH-057 Disclosures of PHI for Law Enforcement
- MH-058 Business Associates
- MH-059 Retention of PHI
- MH-060 Destruction of PHI
- MH-061 Use and Disclosure of PHI for Research
- MH-062 Use and Disclosure of PHI for Government Functions

Approve Job Description

2022-38

“Mental Health Therapist and Outreach Consultant”

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the above Job Description be approved.

Vote: Mrs. Lowstetter, aye; Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Phipps, aye.
Motion carried.

Approve Group Enrollment for Workers Comp

2022-39

The Treasurer requested the Board approve the CY 2023 Enrollment with SOEPC, Hunter Consulting as TPA, for the purpose of Workers Compensation Group Rating at a cost of \$1,395.00.

Estimated 2023 BWC Premium (outside of pool)	\$41,260.03
Estimated 2023 BWC Premium (inside of pool)	\$34,602.47
Estimated Savings	\$6,657.56
Calculated Service Fee	\$1,395.00

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the Group Enrollment and fee be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye.
Motion carried.

Executive Session Specified Employment Matter of Public Employee

2022-40

Moved by Mr. Eppers, seconded by Mrs. Betz that the Board go into Executive Session at 11:46 AM to discuss a Specified Employment Matter of a Public Employee.

Vote: Mr. Eppers, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Betz, aye.
Motion carried.

The Treasurer was excused from the Meeting.

The Board returned to Regular Session at 12:22 PM.

Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 12:23 PM.

Attest

Erik Eppers, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

GCESC Governing Board Meeting – April 14, 2022 at 9:30 AM

Excellence in Education – May 10, 2022, at 7 PM